EvershineMED
Bedford Family Medicine

Medication Prescription Guidelines

The healthcare providers are happy to help you with your medical needs. That includes supplying needed medication for our patients. Refill guidelines are:

- If you need a refill on your medication, **call your pharmacy at least 3 days prior to your refill** and tell them which medication you need refilled. They in turn will forward the request on your behalf or call us with all of the information we need to be able to refill the medicine. (If you call us first, we will ask you to call the pharmacy.)

- **We do not refill medication after business hours or on the weekends**. Please make sure that you contact your pharmacy before you run out of medication to allow time for the refill to be processed. All refills are authorized by the physician, so we must have enough time to contact them for authorization.

I have read and understand the above policy on medication refills

Print Name of Patient: _____ Date of Birth:_____

Signature: _____ Date: _____

FMLA/Short Term Disability Paperwork

If an employer is requiring forms to be completed by the physician/Nurse Practitioner, a fee of $30.00 will be charged to your account and must be paid prior to completion. In addition, an office visit will be required as well. It can take a Physician or the Nurse Practitioner up to 5 business days to complete the forms. It's the patient's responsibility to make sure their employer/HR department receives their forms by the due date.

I have read and understand the above information on FMLA forms

Print Name of Patient: _____ Date of Birth:_____

Signature: _____ Date: _____